2020 S2H Prep Sheet

SCHOOL NAME: _____

SCHOOL CITY & STATE: _____

COORDINATOR NAME: _____

TYPE OF FLYERS REQUESTED:

☐ **Customized Printed Flyers:** Colorful, printed flyers give parents all the information needed to order online.

☐ **Customized PDF Flyers:** The same colorful flyers, but sent as an email attachment that can be printed or used for email blasts, posting on the school's website or social media.

TELL US ABOUT YOUR SALE:

When would you like to begin your online sale? _____

Are you using this program as a fundraiser? _____

If so, please indicate the **percentage** that you would like to mark-up your orders: _____

At the end of your sale, the fundraising/profit check should be made payable to the following: _____

TELL US ABOUT YOUR SCHOOL:

Last Day of School (2019-2020 School Year): _____

First Day of School (2020-2021 School Year): _____

Do students bring supplies to school prior to the first day? If so, when? _____

How Many Students Currently Attend Your School (Enrollment): _____

We will use this number to help us plan for your sale and to determine the number of printed flyers to send (if requested), so please be as accurate as possible. We'll send plenty of extras!

MARKETING BOX (AND PRINTED FLYERS, IF REQUESTED) MAY BE SHIPPED TO:

_____

_____

_____

Email address to send tracking details: _____

Office Use Only

Box Name	Price	Mark-Up

Printed Live Date:

Flyers Needed By:

PDF Completed on/by:

Printed Completed on/by: